



भारत सरकार

Government of India

जल संसाधन, नदी विकास एवं गंगा संरक्षण मंत्रालय

Ministry of Water Resources, River Development & Ganga Rejuvenation

अधिशायी अभियंता का कार्यालय
तापी मण्डल, केंद्रीय जल आयोग,
क्षेत्रपाल अरोग्य केंद्र के सामने,
सूरत-395002
टेलीफोन/फैक्स-0261-2478569



Office of The Executive Engineer
Tapi Division
Central Water Commission,
Opp- Kshetrapal Health Centre,
Sagrampura, Surat-395002
Tele/Fax 0261-2478569

No. CWC/TDS/NIQ/2019-20/01

Date: 27.05.2019

Notice Inviting Quotation

The Executive Engineer, Tapi Division, Central Water Commission, Surat, on behalf of the President of India invites sealed quotations from reputed Agency/firms for the work of “Printing of Hydro-meteorological data forms & register” as per the terms and conditions mentioned below:

S. No.	Name of work	Qty	Time of completion
1	Printing of Hydro-meteorological Data forms & Registers	As per Annexure-I	30 days

Terms & conditions:-

1. The sealed quotation should reach this office before 10:00 AM on 06.06.2019. The quotation will be opened on the same day (06.06.2019) at 02:00 PM in the presence of the bidder or their authorized representatives who so ever will remain present at their own cost at the time of opening.
2. The sealed cover should be Superscripted “**Quotation for Printing of Hydro-meteorological Data forms & Registers**”.
3. Bid security for an amount of ₹ 2700/- (Rupees Two thousand seven hundred only) by demand draft in favour of “Executive Engineer, Tapi Division, CWC, Surat”_should be deposited along with the quotation. Bid security will be returned to the contractor after successful supply of materials and recording of the completion certificate.
4. Bid security of unsuccessful bidders will be returned within a week.
5. Quotation must have a valid TIN/GST number. Copy of GST no. and PAN Card must be submitted along with quotation.
6. Samples copy of forms & registers can be obtained from this office during all working days between 1100 hrs to 1500 hrs from 28/05/2019 to 05/06/2019.
7. The Price should be quoted both in figures and words. All cuttings/Overwriting should be countersigned.
8. The prices quoted shall be F.O.R. Surat i.e. (Office of the Executive Engineer, Tapi Division, CWC, Opp- Kshetrapal Health Centre, Sagrampura, Surat-395002) and

- inclusive of all duties and taxes including, Octroi, GST, other taxes (if any) and freight Charges, etc. and no additional amount on the quoted prices shall be paid on account of such duties & taxes. The rate shall include the cost of paper.
9. The Executive Engineer, Tapi Division, Surat may vary quantity without prior notice and without assigning reasons, for which the agency should bind to supply material/execute work.
 10. The bid shall be valid for a period of 30 days.
 11. Delivery should be completed within 30 days from date of issue of the work order.
 12. Time allowed for completion will be essence of quotation. Extension of time will be allowed only after submission of sufficient/strong reason of delay.
 13. The Executive Engineer, Tapi Division, Surat reserves the right to reject any or all the quotations or to alter/includes any conditions without assigning any reason.
 14. Performance Guarantee @ the rate of 5% of the total quoted value will have to be deposited on receipt of acceptance of quotation for the Work order, by the successful bidder. The performance Guarantee for 5% value may be furnished in the form of A/c payee demand draft, FDR and Bank guarantee of a scheduled bank guaranteed by Reserve Bank of India in favour of the Executive Engineer, Tapi Division, CWC, Surat (Gujarat) payable Surat. The Performance Guarantee shall be refunded to the contractor after Successful Supply of materials and recording of the completion certificate.
 15. Agency shall be responsible until the entire items contracted for, is received in good condition at destination. The material should be of standard quality and free from any defect. If any inspected material/items, fail to conform to the specifications, the Engineer in-charge may reject the material/items and the Agency shall replace the rejected material/items at its own Cost. If the Agency fails to deliver/replace material/items within prescribed time limit the Performance Guarantee submitted by Agency will be forfeited.
 16. Pre-stamp bill in duplicate should be submitted after successful & satisfactory completion of the work, for making full & final work payment through a/c payee Demand draft/e-payment.
 17. Taxes as applicable will be deducted at the source from the bill at the time of payment.
 18. Material/items shall be delivered to the office of Executive Engineer, Tapi Division, Central Water Commission, Opp- Kshetrapal Health Centre, Sagrampura, Surat-395002.
 19. In case of any dispute, the decision of Executive Engineer, Tapi Division, Surat will be final and binding.
 20. Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder.

Sd/-
(Dr. U. P. Gupta)
Executive Engineer

Schedule of Work**Name of Work:** Printing of Hydro-meteorological Data forms & Registers

S. No.	Particulars	Qty.	Unit
Data Forms (making Pulp bound pad), Paper quality 60-65 GSM			
1.	HP Met-1 form (pad of 100 sheets in A4 size)	30	Nos.
2.	HP Met-2 form (pad of 100 sheets in A4 size)	30	Nos.
3.	HP Met-3 form (pad of 100 sheets in A3 size)	30	Nos.
4.	HP Met-4 form (pad of 100 sheets in A4 size)	35	Nos.
5.	HP Met-5 form (pad of 50 sheets in A3 size)	5	Nos.
6.	HP-SW-01 form (pad of 100 sheets in A4 size)	15	Nos.
7.	HP-SW-02 form (pad of 100 sheets in A4 size)	35	Nos.
8.	HP-SW-03 form (pad of 50 sheets in A3 size)	35	Nos.
9.	HP-SW-04 form (pad of 100 sheets in DFC size)	30	Nos.
10.	HP-SW-05 form (pad of 100 sheets in A3 size)	30	Nos.
11.	CWC/RD-7 form (pad of 100 sheets in A3 size)	20	Nos.
12.	CWC/RD-5 form (pad of 100 sheets in A4 size)	16	Nos.
13.	CWC/RD-8 form (pad of 100 sheets in A3 size)	5	Nos.
14.	HP-SW-07 form (pad of 50 sheets in A4 size)	5	Nos.
15.	Original perforated duplicate fixed TD Met-1 (100+100) in A4 size	15	Nos.
16.	Original perforated duplicate fixed TD Met-2 (100+100) in A4 size	15	Nos.
17.	Original perforated duplicate fixed TD Met-3 (100+100) in A4 size	15	Nos.
18.	Hourly Gauge reading book (60 sheets of size 21.5x14.0 cm on both side)	60	Nos.
<u>Data Registers (Paper quality 60-65 GSM)</u>			
(supported with thick plain file sheet on front and hard card board on backside duly stitched & binding supported with cloth lining about 2" inch wide on binding area)			
1	HP Met-1 Register (pad of 50 sheets in A4 size)	40	Nos.
2	HP Met-2 Register (pad of 50 sheets in A4 size)	40	Nos.
3	HP Met-3 Register (pad of 50 sheets in A3 size)	40	Nos.
4	HP Met-4 Register (pad of 50 sheets in A4 size)	40	Nos.
5	HP Met-5 Register (pad of 50 sheets in A3 size)	10	Nos.
6	HP-SW-01 form (pad of 50 sheets in A4 size)	15	Nos.
7	HP-SW-02 Register (pad of 50 sheets in A4 size)	40	Nos.
8	HP-SW-03 Register (pad of 50 sheets in A3 size)	40	Nos.
9	HP-SW-04 Register (pad of 200 sheets in DFC size)	30	Nos.
10	HP-SW-05 Register (pad of 50 sheets in A3 size)	35	Nos.
11	CWC/RD-7 Register (pad of 200 sheets in A3 size)	15	Nos.
12	HP-SW-07 Register (pad of 50 sheets in A4 size)	5	Nos.
13	HP-WQ-02 Register (pad of 50 sheets in A4 size)	5	Nos.
14	HP-WQ-03 Register (pad of 50 sheets in A3 size)	5	Nos.
15	Discharge Field Book (100 sheets of size 20.5x16.5 cm on both side)	20	Nos.
16	Level Field Book (Pad of 100 Page in A4 size printed on both sides with Hard cover)	20	Nos.

Financial Bid

Name of Work: Printing of Hydro-meteorological Data forms & Registers

S. No.	Particulars	Qty	Unit	Rate (₹)	Amount (₹)
<u>Data Forms</u> (Making Pulp bound pad) Paper quality 60-65 GSM					
1.	HP Met-1 form (pad of 100 sheets in A4 size)	30	Nos.		
2.	HP Met-2 form (pad of 100 sheets in A4 size)	30	Nos.		
3.	HP Met-3 form (pad of 100 sheets in A3 size)	30	Nos.		
4.	HP Met-4 form (pad of 100 sheets in A4 size)	35	Nos.		
5.	HP Met-5 form (pad of 50 sheets in A3 size)	5	Nos.		
6.	HP-SW-01 form (pad of 100 sheets in A4 size)	15	Nos.		
7.	HP-SW-02 form (pad of 100 sheets in A4 size)	35	Nos.		
8.	HP-SW-03 form (pad of 50 sheets in A3 size)	35	Nos.		
9.	HP-SW-04 form (pad of 100 sheets in DFC size)	30	Nos.		
10.	HP-SW-05 form (pad of 100 sheets in A3 size)	30	Nos.		
11.	CWC/RD-7 form (pad of 100 sheets in A3 size)	20	Nos.		
12.	CWC/RD-5 form (pad of 100 sheets in A4 size)	16	Nos.		
13.	CWC/RD-8 form (pad of 100 sheets in A3 size)	5	Nos.		
14.	HP-SW-07 form (pad of 50 sheets in A4 size)	5	Nos.		
15.	Original perforated duplicate fixed TD Met-1 (100+100) in A4 size	15	Nos.		
16.	Original perforated duplicate fixed TD Met-2 (100+100) in A4 size	15	Nos.		
17.	Original perforated duplicate fixed TD Met-3 (100+100) in A4 size	15	Nos.		
18.	Hourly Gauge reading book (60 sheets of size 21.5x14.0 cm on both side)	60	Nos.		
<u>Data Registers</u> (Paper quality 60-65 GSM) (supported with thick plain file sheet on front and hard card board on backside duly stitched & binding supported with cloth lining about 2" inch wide on binding area)					
1	HP Met-1 Register (pad of 50 sheets in A4 size)	40	Nos.		
2	HP Met-2 Register (pad of 50 sheets in A4 size)	40	Nos.		
3	HP Met-3 Register (pad of 50 sheets in A3 size)	40	Nos.		
4	HP Met-4 Register (pad of 50 sheets in A4 size)	40	Nos.		
5	HP Met-5 Register (pad of 50 sheets in A3 size)	10	Nos.		
6	HP-SW-01 form (pad of 50 sheets in A4 size)	15	Nos.		
7	HP-SW-02 Register (pad of 50 sheets in A4 size)	40	Nos.		
8	HP-SW-03 Register (pad of 50 sheets in A3 size)	40	Nos.		

9	HP-SW-04 Register (pad of 200 sheets in DFC size)	30	Nos.		
10	HP-SW-05 Register (pad of 50 sheets in A3 size)	35	Nos.		
11	CWC/RD-7 Register (pad of 200 sheets in A3 size)	15	Nos.		
12	HP-SW-07 Register (pad of 50 sheets in A4 size)	5	Nos.		
13	HP-WQ-02 Register (pad of 50 sheets in A4 size)	5	Nos.		
14	HP-WQ-03 Register (pad of 50 sheets in A3 size)	5	Nos.		
15	Discharge Field Book (100 sheets of size 20.5x16.5 cm on both side)	20	Nos.		
16	Level Field Book (Pad of 100 Page in A4 size printed on both sides with Hard cover)	20	Nos.		

Certified that:

1. I/we have read and understand all the Specifications, terms and condition of NIQ and understood the parameters of the proposed work and shall abide by them.
2. All the above rates are inclusive of all taxes and levies and freight charges.

Signature of Agency/Firm with seal