

भारत सरकार/Government of India
केंद्रीय जल आयोग/Central Water Commission
कार्य योजना सेल/ Work Plan Cell

Room No. 304 (S), Sewa Bhawan
R. K. Puram, New Delhi

Date: 24.11.2017

MEETING NOTICE

Sub : Meeting to review the status of implementation of e-HRMS - reg.

A meeting to review the status of e-HRMS implementation is proposed to be held under Chief Engineer, HRM on 30.11.2017 at 15.00 Hrs in Committee Room, 6th floor, CWC, Sewa Bhawan. Agenda for the meeting is attached herewith as **Annexure**.

You are kindly requested to participate in the meeting.

Validity unknown
Digitally signed by M.S. SARAVANA
KUMAR
Date: 2017.11.24 17:04:20 IST

(M.S. Saravana Kumar)
Dy. Director

1. Director, SMD, CWC, New Delhi.
2. Director, PCP, CWC, New Delhi.
3. Director, Hydrology (N) Dte, CWC, New Delhi.
4. Director, E-I, CWC, New Delhi.
5. Dr. Kishore Kumar, Senior Technical Director, National Informatics Centre, CGO Complex, New Delhi- 110003.
6. Shri B. Koti Reddy, Technical Director, NIC, New Delhi.
7. All Under Secretary in CWC(HQ), New Delhi
8. Shri R.K.Sharma, SO, E-I, CWC, New Delhi.
9. Smt. Geetha, ASO, CM&V, CWC, New Delhi.
10. Sanjeev Kumar, ASO, CWC, New Delhi.
11. Vivek Kumar, ASO, CWC, New Delhi.

Copy for kind information to:

1. PPS to Chairman, CWC.
2. PPS to Member (WP&P)/RM/D&R, CWC.
3. PS to Chief Engineer, HRM, CWC.
4. PS to Secretary, CWC.
5. Director, Training Directorate, CWC - with a request to kindly arrange refreshment during the above meeting.

Annexure

AGENDA FOR THE REVIEW MEETING ON THE STATUS OF IMPLEMENTATION OF EHRMS TO BE HELD ON 30.11.2017 UNDER CE(HRM), CWC.

1. Presentation by the NIC on the following module
 - a. APAR representation process
 - b. Service Book
 - c. Annual Immovable Property Return
2. Status of customisation works to be done by NIC
3. Status of data entry in eHRMS (employee registration and service book).
4. Status of arranging data entry operator in CWC (HQ) for the service book data entry in eHRMS.
5. Status of necessary provision for uploading of scanned copy of Service Book in eHRMS by NIC.
6. Status of Service Book scanning in CWC(HQ).
7. Status of Helpdesk service for the eHRMS.
8. Decision to be taken for employee registration and implementation of other modules (except Service Book and APAR) for the CSS, CSCS, CSSS cadre officers and staffs.
9. As decided in the eHRMS review meeting in CWC on 20.09.2017 and as requested vide T.O. Lr. No. J-11015(13)/1/2017-WPC dated 05.10.2017, the administration rights such as extension of date of self appraisal, reporting and reviewing which are with State Admin may be transferred to Department Admin.
10. Any other issues with the permission of Chair.
